

## Application for Travelling on the School Bus

23<sup>rd</sup> November 2016

Dear Parents,

If you would like your child to travel on the school bus for the 2<sup>nd</sup> term (February to June) in 2016/2017 academic year, please complete and return the below application form and make payment by cheque. Please return it to the General Office on Ching Wah Street campus to complete the formalities. Details for starting the application are as below:

Date: Ching Wah Street Campus – December 1 – 9, 2016  
Braemar Hill Road Campus – December 1 – 13, 2016  
(Please refer to the attached bus route for details)  
**(Seats are limited. Once full, the cheque will be returned later)**

Time: 8:00 a.m. – 3:00 p.m.

Cheque payable to: **“Kiangsu Chekiang and Shanghai Residents (H.K.) Association”**

Yours sincerely,  
Kiangsu & Chekiang Primary School

2016-17-P024

----- ✂ ----- Reply slip ----- ✂ -----

Child's Name : \_\_\_\_\_ Class : \_\_\_\_\_

Parent's Name : \_\_\_\_\_ Contact Tel No. : \_\_\_\_\_

Bus Route No. : \_\_\_\_\_ Stop No. : \_\_\_\_\_ Stop Name. : \_\_\_\_\_

- Cheques should be made payable to **“Kiangsu Chekiang and Shanghai Residents (H.K.) Association”**, with the child's name & class on the back of the cheque.

Name of Bank: \_\_\_\_\_ Cheque No: \_\_\_\_\_

- Parents are responsible for arranging for their child to be collected from the bus. In the interests of safety, if nobody collects the child, the school bus will take the child back to **Ching Wah Street Campus**. The child must then be collected from school.
- For Primary 3 students or above who will not be collected from the bus, please submit your authorisation letter together with the cheque, allowing your child to disembark alone.
- Delays are frequently caused by traffic congestion, roadworks and weather conditions. We kindly ask parents to consider these situations before they sign up for the school bus service.
- Due to limited availability of seats on school buses, parents are only permitted to select **one** bus route and **round** trip for their child.
- In the case of cancellation after the application has been confirmed, one month administration fee will be payable.
- If you need further information, please contact the Main Section General Office at 2570 4108.